## Some Action Verbs to Help You Write Your Federal Application

<b>Decision Making</b>	<u>Management</u>	<u>Change</u>	<b>External Activity</b>	<u>Auditing</u>
Approve	Execute	Modify	Negotiate	Review
Require	Approve	Upgrade	Cooperate	Analyze
Decided	Direct	Create	Represent	Report
Test	Change	Stimulate	Coordinate	Conclude
Accept	Organize	Improve	Publicize	Change
Authorize	Meet	Compare	Strengthen	Recommend
Terminate	Establish	Design		Guide
Render	Manage	Make		Assist
Consider	Anticipate	Activate		Evaluate
Solve	Evaluate	Establish		Compare
	Plan			Assemble
	Adjudicate			
	Analyze			

<u>Supervision</u>	<u>Administration</u>	Communication	<u>Personnel</u>	Helping
Adhere	Purchase	Write	Train	Assist
Supervise	Requisition	Inform	Select	Arrange
Request	Reject	Declare	Interview	Give
Exercise	Store	Interpret	Promote	Guide
Participate	Ship	Contact	Transfer	Counsel
Maintain	Furnish	Issue	Handle	Serve
Delegate	Administer	Testify	Employ	Contribute
Encourage	Supply	Speak	Appraise	Initiate
Counsel	Procure	Display	Recruit	Solve
Assess	Secure	Critique	Screen	
Develop	Justify		Discharge	
Report	Engage		Seek	
Foster	Process			
Define	Insure			
Demonstrate	Reclaim			

Meet

Assign

Receive



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## Planning & Control Research & Development

Plan Identify **Evaluate Forecast** Assume Determine Allocate Review Schedule Analyze Control Research Measure Define **Progress** Develop Formulate Prepare

Acquire Recommend

Extend Submit

Monitor Propose

Investigate Compile

